

**Jubilate Alumni Association  
Board of Directors Meeting  
November 21, 2009  
Minutes**

The Board of the Jubilate Alumni Association Board of Directors met on Saturday, November 21, 2009 at University Baptist Church in Charlottesville. The meeting was called to order by Diane Mundell, President.

Attendance: Dave Alls, Diane Mundell, Kathy James, Nelda Vaughn, Jen Bates, Allison Guilliams, Sam Zhao, Jen Christensen, Karissa Thomas, Casey Mattox, Alba Beasley, Stephanie Bergwall, Laura Fontaine, and Cindy Jarmul.

**1. Devotion**

Jen Bates opened the meeting with prayers and a devotion commenting on the scripture woven into the songs Jubilate has sung over the years.

**2. Minutes from April 4, 2009 Meeting – Cindy Jarmul**

The minutes reviewed with corrections being noted for the location of retreat being Colonial Baptist Church in Roanoke. Also, under number five, Nominating Committee, Laura Sproles *Fontaine* was approved as a board member. Dave Alls made a motion that the minutes be approved as corrected. Laura Fontaine seconded the motion which was approved.

**3. Treasurer's Report – Jen Bates**

Jen reported a very positive fundraising year for Jubilate, with a total of \$20,369.47 raised as of November 15, 2009, including one very generous alumni gift of \$12,000.00. Money contributed through UVa will be transferred to our accounts before December 1, 2009. Jen and Alba also reported that Jubilate has raised \$20,150.00 through dues and fundraising. They expect spending of \$16,600.00, including \$12,000.00 for spring tour. Kathy James made a motion to accept the treasurer's report as presented. Dave Alls seconded the motion and the motion carried.

**4. Director's Report**

Alba reported several upcoming dates for Jubilate, including Lessons and Carols, winter retreat, and pre-tour concerts (see attached report). Tour will be held March 6 – 13 with the group traveling to Florida. Jubilate will sing as well as do construction with Habitat for Humanity. Homecoming Concert will be Sunday, March 21, 2010 at University Baptist Church beginning at 5:00 p.m.

Alba requested that the alumni support the current group with prayer as they recruit new members. There are many opportunities for singers on Grounds and many students are opting for a choral experience where class credit is given. He also noted that fewer students are coming to UVa with choral experience.

## **5. Nominating Committee**

Dave Alls, representing the Nominating Committee, presented the following slate of alumni to fill the next class of directors on the Alumni Board in the form of a motion from the Nominating Committee:

Jeanette Fauber Martino	1973 - 1976
Paulette Bush Recktenwald	1983 – 1986
Cheryl Holmes Hibbs	1986 - 1990
Dan Usher	1997 - 2001

The group represents several different age categories to hopefully encourage a wide range of participation. The slate of alumni was unanimously approved. The slate as a whole will be presented to the alumni for a vote. If approved, their term will begin fall 2010 and run through fall 2013. They will be invited to attend the spring 2010 meeting.

## **6. Web Site**

Dave Alls is currently serving as webmaster and is willing to continue in this responsibility. Dan Usher, who has been nominated to come on the board in fall 2010, will be a good possibility for the future. Old websites need to be disabled and redirected to the new site. Dave will provide Laura Perkins HTML codes so she can redirect to the new website and move information from the old to the new site. Suggestions for the website can be sent to Dave at [webmaster@jubilateuva.org](mailto:webmaster@jubilateuva.org). [webmaster@jubilateuva.org](mailto:webmaster@jubilateuva.org) will be added to the Jubilate group email list.

## **7. Fundraising and Finances**

After discussion on how to disperse funds raised in the past year, Allison Guilliams made a motion to transfer \$1,400.00 from the Alumni Annual Fund (1302) to the Jubilate Operating budget, reducing dues for the second semester from \$150.00 to \$100.00. Casey Mattox seconded the motion and it unanimously carried.

In a continuing effort to increase the Bixenman Endowment to \$60,000.00 so the fund can be used to help provide support for the group, Kathy James made a motion to transfer \$5,000.00 from the Alumni Annual Fund (1302) to the Bixenmen Endowment. Laura Fontaine seconded the motion which unanimously carried.

Fundraising plans for the next six months include a short email in December and a mailing which will go out in late February. The mailing will include a brochure to be

designed by Sam Zhao and Allison Guilliams. Dave will write a short letter encouraging gifts to the Bixenmen Endowment.

Additional follow-up will be done with Dr. Bixenman. Dave Alls and Cindy Jarmul will work on this along with Carl.

## **9. By-Laws**

Dave Alls made a motion to amend section 5.3 of the Jubilate Alumni Association by-laws to include the following language (changes in italics):

The Nominating Committee shall be composed of those Alumni Directors serving the final year of their term, as well as *up to three additional Board members appointed by the President*. The Nominating Committee shall be empowered to solicit nominations for Directors and create the ballot of proposed Directors for approval by the Board.

Kathy James seconded the motion. The motion carried.

## **9. Next Meeting**

The next Board of Directors meeting will be held on Saturday, April 17, 2010 at University Baptist Church from 11:00 a.m. until 3:00 p.m.

## **10. Adjournment**

Having no other business to discuss, the meeting was adjourned.