Jubilate Alumni Board Meeting

9/30/17

Members Present:

* Molly Cameron 75-78
* Joy Eure
* Cheryl Hibbs 86-90
* John Rickman 89-92
* Caitlin Smith 06-11
* Alba Beasley Director
* Jen Bates 93-98
* Chuck Starkey 79-81
* Nancy Gaines – UBC Rep
* Diane Mundell 74-79
* Ryan Hopson
* John Harrell

Variety Show and part of Tour program

Open with prayer and brief devotional word by Alba

Director’s Report

* Up to 18-19 members this year
* Variety show Oct 13 and 15
* Tour to New Orleans in the spring – may not be a full working tour like some previous years but will try to find some ministry opportunities for during the week
* If you know any students coming to UVA, let Alba know and will make contact

Treasurer’s Report

* $1,970 came in during Giving to Hoos Day
* $3,300 transferred from UVA Alumni Assoc to UBC in Sep ($3,050 to Alumni Annual Fund, $200 Bixenman, $50 in Veasey)
* See Treasurer Reports
* Donation for student dues for current year
	+ Diane made motion for $100 per student for spring 2018 dues, Alba second, motion passed

Molly’s update

* New website is up and running
* Calendar events are being updated by Molly (Alba providing dates) – events are labeled so can quickly find alumni, reunion, current group dates
* Blog feature on new site – Labeled Updates – Molly will serve as blogmaster
	+ Requesting information/stories to be used for updates on the website so regular updates can be posted and keep activity going on the site
* Do need a web master to be willing to help keep the website updated and going from a technical side too
	+ Ask Palmer about what he thinks an “annual fee” to help keep up the website for now for places that we aren’t able to update ourselves for at least the next year.
	+ Still look at working towards a solution where the bulk of the website is easy to update without having to have web programming skills
	+ NOTE: During reunion – promote this as a need if someone has the skills to help fill it on a volunteer/small paid fee basis
	+ MOTION: Molly moves that we hire Palmer Sturman for Oct 1, 2017-Sep 30, 2017 for $25/hr to work/maintain website not to exceed $1,000. Second by Cheryl. Motion passed
	+ Palmer responded that he would be glad to continue working on the site on an hourly basis

Reunion Planning

* Banquet at Holiday Inn at corner of 29 and Hydraulic Rd
	+ Room rental $600/$29 per person
* Music
	+ Have most of the selections/prices - Alba
* Fri night dinner
	+ Check to see if Larry Johnson (UBC member) can do spaghetti, salad, bread, etc. for estimated 170 adults and 30 children – Alba
* Lodging
	+ English Inn - $112/night 20 rooms
	+ Doubletree - $134/night 10 rooms
	+ Fairfield Inn - $159/night 20 rooms
	+ Cavalier Inn - /night
	+ Econo Lodge - $59/night
	+ Courtyard Marriott near mall - /night
	+ Hilton Garden Inn – Pantops
	+ Country Inn & Suits – 29 North
	+ Holiday Inn where the banquet is
	+ Homewood Suites
	+ Inn at Darden
	+ Have codes for each one – good through some point in March
	+ Also may want to include the list of local hotels nearby that don’t have rooms blocked, but may have individual rooms available
* Vince Wilcox willing to do a composition for the reunion
	+ Plan for a gift to present to him at the banquet (picture from the reunion maybe and give a frame)
* Photographer for the reunion
	+ Ben H. (Erin H. Brown’s brother) – took pictures at a prior reunion in 2008 – would he be willing again to do that?
	+ John Harrell investigate what cost might be to bring in someone if Ben is not interested
* Communication
	+ Fundraising letter in Oct in the mail (use letter written by Jen & Joy previously with quick blurb about reunion dates, new website and send address updates to Robby Gough) – email a week later with a director’s letter too
	+ Registration letter – send in early Feb right after next meeting on Feb 3 and follow up with an email about a week letter
	+ Also send an email blast with links
* Registration Fee – Molly moved $60/person with early bird discount of $55.
* T-shirt design/procurement – Caitlin and Alba
* Registration Form – include information for address booklet/directory?
* Survey afterwards – do it online as much as possible instead of asking for it paper
* Google Docs/Group
	+ Send invitations to everyone to join the group
	+ Investigate if a google account is needed to access Google Drive when a link is shared – if this is a problem is there another option.
	+ Diane to send dropbox link to president files to upload
	+ John Rickman – work on google form/registration
* Note: still need two more board members
	+ Vince Wilcox is willing to be on the board in two years
	+ Kathy Elkins to be asked by Molly
	+ Caitlin/Alba to check with some from recent years