

**Jubilate Alumni Association
Board of Directors Meeting
February 9, 2013
Minutes**

The Jubilate Alumni Association Board of Directors met on Saturday Feb. 9, 2013, at University Baptist Church in Charlottesville. The meeting was called to order by Jeanette Martino, President.

Members in attendance: Jeanine Bush Aronowitz, Rhiannon Franck, Cheryl Holmes Hibbs, Robbie Jones, Charlie Joyner, Jeanette Fauber Martino, Jeff Meadows, Diane Weber Mundell, Sam Nicolai, Paulette Bush Recktenwald, Chuck Starkey, and Dan Usher.

Members absent: None

Others present: Charlotte Dillon Hubbard, Ric Scott, Dan Pinkham

UBC members Alba Beasley, Nancy Gaines, and Jackie Lockwood were also in attendance.

1. Devotional

Chuck shared the devotional.

2. Welcome / Introductions / Procedural Items

All members were welcomed and introduced themselves to the group. Copies of the Sept. 15 meeting minutes, approved in September 2012 via e-mail, were made available for review as needed.

3. Director's Report

Erin Veasey spoke to us on behalf of the steering committee regarding the current group. She shared that they are preparing for tour in S.C. There are currently 14 members, so the steering committee is very focused on both recruitment and retention. They have reached out to other Christian groups to try to promote Jubilate to their members but have not received a great response. They are planning a joint concert with another Christian singing group. We discussed again what we thought the reasons might be that both recruitment and retention have become more difficult. We agreed that working with other Christian groups is our best bet because the niche that Jubilate can claim is being the only traditional Christian choral group on grounds (not including acapella groups.) Diane pointed out that we have money to help with marketing, if needed. We discussed the fact that the reunion gives us a good opportunity to survey alumni as to: how they learned about the group; why they joined; and why they stayed. It is also a good opportunity to ask alumni for help with recruitment in their own churches and communities. We also

discussed the fact that the reunion concert is a good opportunity for recruitment, and Alba agreed to have the group post flyers around Grounds advertising the concert.

4. Treasurer's Report

Diane Mundell presented the treasurer's report, summarized below (dollar amounts rounded to nearest dollar):

	1301 Operating Fund	1302 Alumni Annual Fund	1305 General Endow- ment	1306 Reunion Fund	1307 Alumni Assoc.	Endow- ment Bixenman	Endow- ment Veasey	Endow- ment General	Total
Contributions YTD (as of 1/31/13)	\$500.00	\$0	\$0	\$189.00	\$0	\$0	\$0	\$0	\$689.00*
Ending Balances (as of 1/31/13)***	\$2,001	\$8,374	\$1,875	\$3,933	(\$252)	\$65,658	\$24,768	\$20,635	\$111,061**

*Total for contributions across all funds

**Total for endowments only

***Endowment balances are as of 12/31/12

The Treasurer's Report was approved, with a motion by Chuck and a second by Jeff. The group agreed to take \$251.53 from the Annual Alumni Fund and apply it to account number 1307, the Alumni Association fund, to make the balance of 1307 zero. That account will then be closed.

Also, the balance of \$1,875 in account 1305, the General Endowment, will be transferred to the General Endowment Fund.

We discussed the fact that we have not drawn on any of the endowments, and that if we were to decide to do so, there is a maximum amount that can be withdrawn per year (approximately 4%; this is determined annually by UBC) and we would not touch the principal.

5. 40th Reunion Planning

The group reviewed the Jubilate Reunion 2013 task list, updated 1/14/13. The reunion is scheduled for April 12-14, 2013.

- **Concert Venue** -- Alba,
The concert will be held in the UBC Sanctuary as usual and extra risers will be built

- **Accommodations** -- Jeff
Jeff has blocked rooms at Courtyard by Marriott, The Red Roof Inn, English Inn, the Cavalier Inn and Econo Lodge, with rates guaranteed until March 13.
- **Meals** -- Jeanine, Cheryl, Nancy
Friday night's dinner will be catered by Big Jim's (we may pick up the food to save on delivery cost.) The menu is pork BBQ and BBQ chicken, vegetarian lasagna (to be purchased from a store), Tea, lemonade and water. We will use ice and paper products from the church. Jackie and Nancy offered to help on behalf of UBC. This will enable us to come in under the \$10 per person budgeted.

Saturday breakfast will consist of Bodo's bagels and cream cheese fruit, juice, coffee and tea and Spudnuts and should come in at or under the \$2 per person budgeted.

The church will also host a lunch on Sunday for the Board and the directors.

- **Registration** -- Diane, Paulette
So far 65 adults and 13 children had registered for some part of the weekend, with 49 registered for the reunion and 61 for the banquet. Diane suggested that we use one notebook for all of the materials and the group also decided that we do not need to offer a reunion CD, although Robby would make copies as asked.
- **Banquet Program** -- Rhiannon, Jeanette
There will be a slide show on-going during the evening, projected on two screens. Rhiannon will work with Robby to organize the slide show. A banquet program has been drafted, and will be finalized after Newcomb Hall confirms exact serving time for dinner.

The banquet cost increased from the \$25 budgeted to \$33 because of additional costs from UVA catering. There will also be an additional cost of \$300 to rent the ballroom which will be covered by T-shirt revenues.

- **Music and Rehearsals**-- Alba
The following anthems have been selected for the weekend:
"Let Joyful Anthems Rise" – Georg F. Handel, arr. Hopson
"Beautiful Savior" – arr. Fettke
"Thou Art God" – John Ness Beck
"There Shall a Star from Jacob Come Forth" – Mendelssohn
"Come, Ye Disconsolate" – arr. Terre Johnson
"Christ the Appletree" – arr. Stanford Scriven
"I Must Tell Jesus" - arr. Mattie Robertson
"Kyrie" (from Memorial) - Rene Clausen
"In Remembrance" – Jeffrey Ames
"All Who Dwell in the Shadow of the Lord" – Z. Randall Stroope

Robbie Jones has lined up people to do devotions during rehearsals.

- **Media and Print Materials** – Sam
Robbie Jones has lined up a photographer.
- **T-shirts** – Paulette
Paulette presented several possible t-shirt designs to the group and these were discussed. She will work with the graphic design company to finalize a design and e-mail it to the group.
- **Child Care** -- Rhiannon
Child care will be available at UBC for all reunion events. There will be no charge for child care during rehearsals and the concert; however, preregistration is required so that adequate workers can be obtained. Childcare for the banquet for babies through 5th graders will be provided by students from Baptist Campus Ministries from 5:30 – 9:30 at a cost of \$15 per child (\$25 max. per family.) Pizza will be provided. Also, “child care” will be available during the banquet for 6th – 12th graders. They are invited to participate in a youth event at the church, with the UBC youth group. Time and cost will be the same as the younger children.

6. Finances and Fundraising /Communication/ Recruitment

The Board approved supporting current Jubilate members by contributing \$125 per member toward the fall 2013 dues of \$150. The motion was made by Charlie Joyner and seconded by Cheryl Holmes Hibbs.

7. Election of Officers

The following officers were unanimously elected by secret ballot (14-0) for 2013-14: President, Jeff Meadows, Secretary, Chuck Starkey, Treasurer, Diane Weber Mundell.

8. Next Meeting

The fall meeting was tentatively scheduled for Saturday, September 28, 2013, from 11-3 at University Baptist. The agenda will include the reunion survey and recruitment.

10. Adjournment

The meeting was adjourned at 3:00 p.m.

Respectfully submitted by Cheryl Holmes Hibbs